



CAA International Ltd
INFORMATION NOTICE
 Number: IN-2014/166



Issued: 9 October 2014

**CONTRACT AND PURCHASE ORDER REQUIREMENTS UNDER
 EASA PART 21/145 AND M APPROVALS COURSE**

This Information Notice contains information that is for guidance and/or awareness.

Recipients are asked to ensure that this Information Notice is copied to all members of their staff who may have an interest in the information (including any 'in-house' or contracted maintenance organisations and relevant outside contractors).

Applicability:	
Aerodromes:	<i>Not primarily Affected</i>
Air Traffic:	<i>Not primarily Affected</i>
Airspace:	<i>Not primarily Affected</i>
Airworthiness:	This course is aimed at Sales, Marketing and Procurement staff of organisations approved under EASA Part 145, EASA Part 21 Subpart G, EASA Part 21 Subpart J and UK CAA BCAR A8-21 as well as third party suppliers, subcontractor's partners or vendors.
Flight Operations:	<i>Not primarily Affected</i>
Licensed/Unlicensed Personnel:	<i>Not primarily Affected</i>

1. Introduction

1.1 CAA International (CAAi) is pleased to announce the availability of the Contract and Purchase Order Requirements Under EASA Part 21/145 & M Approvals Course.

2. Scope

2.1 This 1 day course is for staff responsible for reviewing customer contracts or placing purchase orders with suppliers or subcontractors. It will provide an understanding of both essential and mandatory aviation approval interface requirements, including the DOA- POA arrangements. The course will benefit suppliers, subcontractor's partners, vendors interfacing procurement staff in both the approval and non approved organisations.

2.2 By the end of this course participants will be able to:

- Prepare for more effective contract and/or purchasing negotiations
- Demonstrate knowledge within their respective job roles to ensure satisfactory interface to their customers i.e. approved organisations
- Understand the UK CAA, EASA supplier or subcontractor control processes
- Prepare their organisation for visits by their customer and applicable authority
- Ensure correct completion and certification of parts to applicable design data
- Ensure satisfactory interface and control of their own suppliers/subcontractors

3. Further Info

- 3.1 This course takes place in the London Gatwick area and has availability on 7 November 2014.
- 3.2 For more information on the course please refer to the course description available from www.caainternational.com

4. Queries

- 4.1 Any queries as a result of this communication should be addressed to:

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Website: www.caainternational.com*

- 4.2 CAA International Ltd is a wholly owned subsidiary of the UK Civil Aviation Authority.

5. Cancellation

- 5.1 This Information Notice shall remain in force until 6 November 2014

CAA International is the commercial gateway to the expertise of the UK CAA offering training, exams and consultancy services. Our training courses are available to both aviation authorities and industry globally. We are committed to ensuring excellence in our courses and our accreditation to the globally recognised **ISO 9001:2008** standards is testament to our dedication to providing high quality training services.

CAA International is accredited by the British Accreditation Council (BAC) for Independent Further and Higher Education as a non-collegiate provider. The BAC is a UK Border Agency approved body.

